



# EPHRAIM MOGALE LOCAL MUNICIPALITY

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Ephraim Mogale Local Municipality invites applications for the under-mentioned positions. Ephraim Mogale Local Municipality is committed to employment practices as enshrined in the Employment Equity Act.55 of 1998.

## ERRATUM

MUNICIPAL MANAGER

**SALARY: R661 990 – 735 540 – R809 100**

**3 Years Contract**

**Minimum Requirements:** • A Bachelor Degree in Public Administration/Political Science/Social Science/Law or equivalent • A minimum of 5 years relevant experience at Senior Management Level in the local municipality environment • Proven successful institutional transformation within public or private sector

**Knowledge:** • Advanced knowledge and understanding of municipal policies and local government legislation • Advanced understanding on institutional governance systems and performance management system • Advanced understanding of council operations and delegations of powers • Knowledge of good governance; Knowledge of audit and risk management establishment and functionality; Knowledge of budget and financial management • Basic understanding and experience in municipal environment

**Key Competencies and Performance Areas:** • **Strategic Leadership and Management:** Provide and direct a vision of the institution and deploy on others to deliver on strategic institutional mandate; Be able to formulate and influence short, medium and long term service delivery plans to deliver on municipal strategies and goals • **Strategic Financial Management:** Be able to guide management at effective economic and finance functions, supported by effective financial management policies and practices; Be able to forecast revenue and expenditure and assess the impact thereof of a municipality's financial position and performance • **Operational Financial Management:** Be able to commission and operate financial systems; maintain sufficient working capital (cash flow/short term liquidity) to meet the needs of the municipality; Manage the budget and implementation processes of the municipality • **Governance, ethics and values in Financial Management:** Support and implement good governance within the area of responsibility • **Financial and Performance Reporting:** Implement and manage the performance reporting process of the municipality • **Risk and Change Management:** Be able to understand risk and guide the management of risk for the municipality within the area of responsibility • **Legislation and policy implementation:** Support and contribute to the formulation of policies and by-laws by the municipal council; Implement; manage and oversee the implementation of legislation and policies within the area of responsibility • **Stakeholder relations:** Be able to guide; within the area of responsibility; establish and maintain appropriate stakeholder relations • **Supply Chain Management:** Manage and oversee a fair equitable, transparent, competitive and cost effective Supply Chain Management function

Applications must be submitted on the Official Application Form as prescribed in terms of Government Notice no. 37245 for Regulations on Appointment and Conditions of Employment of Senior Managers. Applications forms can be obtained from the municipality website, any municipality in the country and National Department of COGTA and Provincial Department of COGHTA for the position of Municipal Manager. Applications accompanied by CV and certified copies of qualifications and driver's license where applicable must be addressed to the Acting Municipal Manager, Ephraim Mogale Local Municipality, P.O. Box 111, MARBLE HALL, 0450 or hand-delivered at 13 Ficus Street; MARBLE HALL. **Faxed and e-mailed applications will not be accepted.** More information can be obtained from the Human Resource Division at telephone number (013) 261-8400; (013) 261-8425 or (013) 261 8431 during office hours.

**Closing date: 5 September 2014.** Should applicants not be notified of the outcome of their application within three (3) months after the closing date, they should regard their application as unsuccessful, as there will be no further correspondence. **N.B. Successful applicant needs to sign employment contract, performance agreement and disclosure of financial interest and undergo security vetting. This municipality reserves the right to fill or not to fill this position.**

